

Audit Progress Report and Sector Update

Lancashire County Council and Lancashire County Pension Fund Year ended 31 March 2019

April 2019



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Introduction



Robin Baker Engagement Lead

0161 214 6399 07880 456159 robin.j.baker@uk.gt.com



Angela Pieri Engagement Manager

T 0141 223 0887 M 07920 813338 E angela.l.pieri@uk.gt.com This paper provides the Audit, Risk and Governance Committee with a report on progress in delivering our responsibilities as your external auditors.

The paper also includes a summary of emerging national issues and developments that may be relevant to you as a local authority.

Members of the Audit, Risk and Governance Committee can find further useful material on our website, where we have a section dedicated to our work in the public sector. Here you can download copies of our publications www.grantthornton.co.uk.

If you would like further information on any items in this briefing, or would like to register with Grant Thornton to receive regular email updates on issues that are of interest to you, please contact either your Engagement Lead or Engagement Manager.



Richard Tembo

In-charge auditor

T 0161 234 6352 M 07342 060294 E richard.z.tembo@uk.gt.com

PSAA Contract Monitoring

Lancashire County Council opted into the Public Sector Audit Appointments (PSAA) Appointing Person scheme which starts with the 2018/19 audit. PSAA appointed Grant Thornton as auditors. PSAA is responsible under the Local Audit (Appointing Person) Regulations 2015 for monitoring compliance with the contract and is committed to ensuring good quality audit services are provided by its suppliers. Details of PSAA's audit quality monitoring arrangements are available from its website, www.psaa.co.uk.

Our contract with PSAA contains a method statement which sets out the firm's commitment to deliver quality audit services, our audit approach and what clients can expect from us. We have set out commitment to deliver a high quality audit service in the document at Appendix A. We hope this is helpful. It will also be a benchmark for you to provide feedback on our performance to PSAA via its survey in Autumn 2019.

Progress at April 2019

Financial Statements Audit

We have completed our planning for the 2018/19 financial statements audit for Lancashire County Council and Lancashire County Pension Fund and have issued detailed audit plans in February 2019, setting out our proposed approach to the audit of the Council's and Pension Fund's 2018/19 financial statements.

The Audit Plans for Lancashire County Council and Lancashire County Pension Fund are presented to the Audit, Risk and Governance Committee on 20 May 2019.

We commenced our interim audit in January 2019. Our interim fieldwork included:

- Updated review of the Council's and Pension Fund's control environment
- Updated understanding of financial systems
- Review of Internal Audit reports on core financial systems
- Early work on emerging accounting issues
- Early substantive testing

There are no issues that we need to bring to the Committee's attention from the work we have completed to date. Detailed findings from the interim audit are noted on pages 6 to 9 of this report.

The statutory deadline for the issue of the 2018/19 opinion is 31 July 2019. We are discussing our final accounts timetable with officers.

The final accounts audit is due to begin on 31 May with findings reported to you in our Audit Findings Report. We will present our report at the 29 July Audit, Risk and Governance Committee meeting and issue our audit opinion by the 31 July deadline.

Value for Money

The scope of our work is set out in the guidance issued by the National Audit Office. The Code requires auditors to satisfy themselves that; "the Council has made proper arrangements for securing economy, efficiency and effectiveness in its use of resources".

The guidance confirmed the overall criterion as: "in all significant respects, the audited body had proper arrangements to ensure it took properly informed decisions and deployed resources to achieve planned and sustainable outcomes for taxpayers and local people".

The three sub criteria for assessment to be able to give a conclusion overall are:

- Informed decision making
- Sustainable resource deployment
- Working with partners and other third parties

Details of our initial risk assessment to determine our approach are included in our Audit Plan. We identified two significant Value for Money Risk areas relating to financial sustainability and internal audit coverage of the internal control system. We are currently carrying out our audit work on these areas.

We will report our work in the Audit Findings Report and give our Value For Money Conclusion by the deadline in July 2019.

Other areas

Certification of claims and returns

As in previous years, we can certify the Council's annual Teachers' Pension return for 2018/19 in accordance with procedures agreed with the Teachers' Pension Agency. The instructions for 2018/19 have not yet been issued. We will agree our overall project plan for completing this work with officers.

Meetings

Since our last update report in January 2019, we met with the Chief Executive in April, with the Director of Finance in February and March, and with finance officers in March and as part of our regular liaison meetings. We also met with Pension Fund officers in February and March. We continue to be in discussions with finance and pension staff regarding emerging developments and to ensure the audit process is smooth and effective.

Events

We provide a range of workshops, along with network events for members and publications to support the Council. Your officers attended our Financial Reporting Workshop in February, which helps to ensure that members of your finance team are up to date with the latest financial reporting requirements for local authority and pension fund accounts.

Further details of the publications that may be of interest to the Council are set out in our Sector Update section of this report.

Audit Deliverables

2018/19 Deliverables	Planned Date	Status
Fee Letter	April 2018	Complete
Confirming audit fee for 2018/19.		
Accounts Audit Plan	February 2019	Complete
We are required to issue a detailed accounts audit plan to the Audit, Risk and Governance Committee setting out our proposed approach in order to give an opinion on the Council's and Pension Fund's 2018/19 financial statements.		
Interim Audit Findings	April 2019	Complete
We will report to you the findings from our interim audit and our initial value for money risk assessment within our Progress Report.		
Audit Findings Report	July 2019	Not yet due
The Audit Findings Reports for Lancashire County Council and Lancashire County Pension Fund will be reported to the 29 July Audit, Risk and Governance Committee.		
Auditors Report	July 2019	Not yet due
This is the opinion on your financial statement, annual governance statement and value for money conclusion.		
Annual Audit Letter	August 2019	Not yet due
This letter communicates the key issues arising from our work.		

Council responsibilities

In our Audit Plans presented to the Audit, Risk and Governance Committee on 20 May 2019 we have communicated our expectations around the Council's and Pension Fund's responsibilities for timely production of the draft accounts supported by appropriate working papers. Should delays be experienced in the provision of these requirements or should additional work be required on our part due to complex technical issues, new arrangements and delays in response to queries additional costs will be incurred.

Any additional fees are subject to approval by PSAA.

Results of Interim Audit Work

The findings of our interim audit work, and the impact of our findings on the accounts audit approach, are summarised in the table below:

	Work performed	Conclusions and recommendations
Internal audit	We have completed a high level review of internal audit's overall arrangements. Our work has not identified any issues which we wish to bring to your attention as part of our interim work.	Overall, we have concluded that the internal audit service provides an independent and satisfactory service to the Council. We continue to review the work of Internal Audit on key financial systems. We also review the overall programme and coverage of work as part of our value for money conclusion assessment. Our Audit Findings Report in July 2019 will provide a further update.
Entity level controls	We have obtained an understanding of the overall control environment relevant to the preparation of the financial statements including: Communication and enforcement of integrity and ethical values Commitment to competence Participation by those charged with governance Management's philosophy and operating style Organisational structure Assignment of authority and responsibility Human resource policies and practices	Our work has identified no material weaknesses which are likely to adversely impact on the Council's and Pension Fund's financial statements.

	Work performed	Conclusions and recommendations
Review of information technology controls	Our information systems specialist performed a high level review of the general IT control environment, as part of the overall review of the internal controls system. The work is on-going and we continue to liaise with officers in this area.	At this stage our work has identified no material weaknesses which are likely to adversely impact on the Council's financial statements. Our work in this area is not yet finalised, we will provide a further update in our next progress report.
Walkthrough testing	We have completed walkthrough tests of the Council's and Pension Fund's controls operating in areas where we consider that there is a risk of material misstatement to the financial statements. In addition a walk through test is required in systems where controls testing is relied upon.	Our work has not identified any weaknesses which impact on our audit approach.
	We have carried out walkthrough testing on operating expenses, Property, Plant and Equipment, IAS19 entries, Pension Fund investments and Pension Fund benefit payments.	
	We visited Your Pensions Service at Local Pensions Partnership in order to carry out our work on Pension Fund benefit payments.	
	Our work has not identified any issues which we wish to bring to your attention. Internal controls have been implemented by the Council and Pension Fund in accordance with our documented understanding.	
Controls testing	We performed testing of the operating effectiveness of key controls on those information systems where we had identified a reasonably possible risk of material misstatement to gain assurance about this and to reduce the amount of substantive testing performed on the financial statements. We tested Pension Fund benefit payments and operating expenses.	Our work identified that the key controls tested were operating effectively for months 1 to 9 for operating expenses and for the full year for benefit payments, and we are able to reduce the amount of substantive testing on these areas as a result. We will complete the rest of the controls testing of operating expenses at the final accounts visit.

	Work performed	Conclusions and recommendations
Journal entry controls	We have reviewed the Council's and Pension Fund's journal entry policies and procedures as part of determining our journal entry testing strategy and have not identified any material weaknesses which are likely to adversely impact on the Council's or Pension Fund's control environment or financial statements. Detailed testing on journal transactions will be undertaken at the final accounts stage.	Our work on journal policies and procedures has not identified any weaknesses which impact on our audit approach.
Early substantive testing	We carried out early substantive testing on the following areas to month 9 of the financial year for the Council: operating expenses sample testing grant income sample testing other revenues sample testing payroll substantive analytical procedures We carried out early substantive testing on the following areas covering the full financial year for the Pension Fund: Benefit payments Member data	Our work to date has not highlighted any issues which impact on our audit approach. We will complete our substantive testing for the rest of the financial year at the final accounts stage.

Sector Update

Councils are tackling a continuing drive to achieve greater efficiency in the delivery of public services, whilst facing the challenges to address rising demand, ongoing budget pressures and social inequality.

Our sector update provides you with an up to date summary of emerging national issues and developments to support you. We cover areas which may have an impact on your organisation, the wider NHS and the public sector as a whole. Links are provided to the detailed report/briefing to allow you to delve further and find out more.

Our public sector team at Grant Thornton also undertake research on service and technical issues. We will bring you the latest research publications in this update. We also include areas of potential interest to start conversations within the organisation and with audit committee members, as well as any accounting and regulatory updates.

- Grant Thornton Publications
- Insights from local government sector specialists
- Reports of interest
- Accounting and regulatory updates

More information can be found on our dedicated public sector and local government sections on the Grant Thornton website by clicking on the logos below:

Public Sector

Local government

Public Sector Audit Appointments – Report on the results of auditors' work 2017/18

This is the fourth report published by Public Sector Audit Appointments (PSAA) and summarises the results of auditors' work at 495 principal local government and police bodies for 2017/18. This will be the final report under the statutory functions from the Audit Commission Act 1998 that were delegated to PSAA on a transitional basis.

The report covers the timeliness and quality of financial reporting, auditors' local value for money work, and the extent to which auditors used their statutory reporting powers.

For 2017/18, the statutory accounts publication deadline came forward by two months to 31 July 2018. This was challenging for bodies and auditors and it is encouraging that 431 (87 per cent) audited bodies received an audit opinion by the new deadline.

The most common reasons for delays in issuing the opinion on the 2017/18 accounts were:

- technical accounting/audit issues;
- · various errors identified during the audit;
- insufficient availability of staff at the audited body to support the audit;
- problems with the quality of supporting working papers; and
- draft accounts submitted late for audit.

All the opinions issued to date in relation to bodies' financial statements are unqualified, as was the case for the 2016/17 accounts. Auditors have made statutory recommendations to three bodies, compared to two such cases in respect of 2016/17, and issued an advisory notice to one body.

The number of qualified conclusions on value for money arrangements looks set to remain relatively constant. It currently stands at 7 per cent (32 councils, 1 fire and rescue authority, 1 police body and 2 other local government bodies) compared to 8 per cent for 2016/17, with a further 30 conclusions for 2017/18 still to be issued.

The most common reasons for auditors issuing qualified VFM conclusions for 2017/18 were:

- the impact of issues identified in the reports of statutory inspectorates, for example Ofsted:
- · corporate governance issues;
- · financial sustainability concerns; and
- · procurement/contract management issues.

All the opinions issued to date in relation to bodies' financial statements are unqualified, as was the case for the 2016/17 accounts.

The report is available on the PSAA website:

https://www.psaa.co.uk/audit-quality/reports-on-the-results-of-auditors-work/

PSAA Report



Principal local government and police bodies

October 2018

National Audit Office – Local authority governance

The report examines whether local governance arrangements provide local taxpayers and Parliament with assurance that local authority spending achieves value for money and that authorities are financially sustainable.

Local government has faced considerable funding and demand challenges since 2010-11. This raises questions as to whether the local government governance system remains effective. As demonstrated by Northamptonshire County Council, poor governance can make the difference between coping and not coping with financial and service pressures. The Department (Ministry of Housing, Communities and Local Government) places great weight on local arrangements in relation to value for money and financial sustainability, with limited engagement expected from government. For this to be effective, the Department needs to know that the governance arrangements that support local decision-making function as intended. In order to mitigate the growing risks to value for money in the sector the Department needs to improve its system-wide oversight, be more transparent in its engagement with the sector, and adopt a stronger leadership role across the governance network

Not only are the risks from poor governance greater in the current context as the stakes are higher, but the process of governance itself is more challenging and complex. Governance arrangements have to be effective in a riskier, more time-pressured and less well-resourced context. For instance, authorities need to:

- maintain tight budgetary control and scrutiny to ensure overall financial sustainability at a time when potentially contentious savings decisions have to be taken and resources for corporate support are more limited; and
- ensure that they have robust risk management arrangements in place when making commercial investments to generate new income, and that oversight and accountability is clear when entering into shared service or outsourced arrangements in order to deliver savings.

Risk profiles have increased in many local authorities as they have reduced spending and sought to generate new income in response to funding and demand pressures. Local authorities have seen a real-terms reduction in spending power (government grant and council tax) of 28.6% between 2010-11 and 2017-18. Demand in key service areas has also increased, including a 15.1% increase in the number of looked after children from 2010-11 to 2017-18. These pressures create risks to authorities' core objectives of remaining financially sustainable and meeting statutory service obligations. Furthermore, to mitigate these fundamental risks, many authorities have pursued strategies such as large-scale transformations or commercial investments that in themselves carry a risk of failure or underperformance.

The report is available on the NAO website:

https://www.nao.org.uk/report/local-authority-governance-2/

NAO Report



National Audit Office – Pressures on children's social care

The Local authorities in England have statutory responsibility for protecting the welfare of children and delivering children's social care. In extreme cases they may use their statutory powers to place children in need on protection plans or even take them into care. Local authorities are also responsible for delivering non-statutory services for all children and young people, such as children's centres. The Department for Education (the Department) provides statutory guidance on delivering these functions. It also has overall policy responsibility for children's services, and has the strategic vision that all vulnerable children, no matter where they live, should have access to high-quality support by 2022.

The report sets out recent trends in pressures on children's social care demand and activity and the response of both national and local government to these pressures. It also sets out analysis the NAO conducted about what is causing variations in children's social care demand and activity between different local authorities. The report covers:

- the pressures on children's social care;
- the response of national and local government to increasing demand for children's social care; and
- NAO analysis of what is causing variations in demand for children's social care between local authorities.

The report notes that, while the Department has put in place a programme of reform, it still does not fully understand what is driving demand for children's social care or why there is such wide variation between local authorities in their children's social care activity and costs. It has not yet done the work to tie together available sources of information and therefore lacks a well-informed pathway to achieve its goal. While the Department has recognised the need for this analysis, it will not complete the work until summer 2019. Even if its analysis is completed successfully it will be a tall order for the Department to achieve its goal within three years.

The report is available on the NAO website:

https://www.nao.org.uk/report/pressures-on-childrens-social-care/

	NAO AND NATIONAL AUDIT OFFICE
Report by the Comptroller and Auditor General	
Department for Education	
Pressures on children's social care	

NAO Report

CIPFA – Financial Resilience Index plans revised

The Chartered Institute of Public Finance and Accountancy (CIPFA) has refined its plans for a financial resilience index for councils and is poised to rate bodies on a "suite of indicators" following a consultation with the sector.

CIPFA has designed the index to provide reassurance to councils who are financially stable and prompt challenge where it may be needed. To understand the sector's views, CIPFA invited all interested parties to respond to questions it put forward in the consultation by the 24 August.

CIPFA has also responded to concerns about the initial choice of indicators, updating the selection and will offer authorities an advanced viewing of results.

Plans for a financial resilience index were put forward by CIPFA in the summer. It is being designed to offer the sector some external guidance on their financial position.

CIPFA hailed the "unprecedented level of interest" in the consultation.

Responses were received from 189 parties, including individual local authorities, umbrella groups and auditors. Some respondents called for a more "forward-looking" assessment and raised fears over the possibility of "naming and shaming" councils.

CIPFA chief executive Rob Whiteman said with local government facing "unprecedented financial challenges" and weaknesses in public audit systems, the institute was stepping in to provide a leadership role in the public interest.

"Following the feedback we have received, we have modified and strengthened the tool so it will be even more helpful for local authorities with deteriorating financial positions," he said.

"The tool will sit alongside CIPFA's planned Financial Management Code, which aims to support good practice in the planning and execution of sustainable finances."

CIPFA is now planning to introduce a "reserves depletion time" category as one of the indicators. This shows the length of time a council's reserves will last if they deplete their reserves at the same rate as over the past three years.

The consultation response document said this new category showed that "generally most councils have either not depleted their reserves or their depletion has been low".

"The tool will not now provide, as originally envisaged, a composite weighted index but within the suite of indicators it will include a red, amber, green (RAG) alert of specific proximity to insufficient reserve given recent trajectories," it said.

It also highlighted the broad support from the sector for the creation of the index. "There was little dissent over the fact that CIPFA is doing the right thing in drawing attention to a matter of high national concern," it said.

"Most respondents agreed to the need for transparency – but a sizable number had concerns over the possibly negative impacts of adverse indicators and many councils wanted to see their results prior to publication."

As such, CIPFA plans to provide resilience measurements first to the local authorities and their auditors via the section 151 officer rather than publishing openly.

CIPFA Consultation



CIPFA - Social Care risk tool

The Chartered Institute of Public Finance and Accountancy (CIPFA) and the Association of Directors of Adult Social Services' (ADASS) have updated the Social Care Risk Tool; an advisory risk assessment tool for discretionary use by councils with adult social care responsibility.

The tool's objective is to help authorities assess whether unsustainable financial pressures might be faced by the adult social services department. It seeks to do this by assessing the extent to which various risk factors apply. This is the third version of the risk tool and it has been expanded to include new risks that have emerged since the previous version. In addition, a number of risks have been revised to make them clearer.

The risk assessment adopts a survey format and covers the following areas:

- savings;
- · local pressures; and
- · culture and relationships.

Each of the areas above includes a series of questions (or indicators), and authorities are required to assess whether the indicators are strongly present (score of 5); only present to some extent (scores 2 to 4); or not at all (score of 1). The total score helps to give an indication of where the authority lies. The maximum score is 195 (there are 39 questions altogether) which represents the highest risk possible. Some of the metrics (particularly those relating to unit costs) are more illustrative than prescriptive and local authorities may wish to adjust these to reflect their local circumstances.

To download the tool:

https://www.cipfa.org/cipfa-thinks/health/articles/social-care-risk-tool



CIPFA Social Care risk tool

Links

Grant Thornton

https://www.grantthornton.co.uk/

https://www.grantthornton.co.uk/industries/public-sector/

National Audit Office

https://www.nao.org.uk/report/local-authority-governance-2/

https://www.nao.org.uk/report/pressures-on-childrens-social-care/

National Audit Office

https://www.ifs.org.uk/uploads/publications/comms/R148.pdf

https://www.nao.org.uk/report/the-adult-social-care-workforce-in-england/

Public Sector Audit Appointments

https://www.psaa.co.uk/audit-quality/reports-on-the-results-of-auditors-work/

CIPFA

https://www.cipfa.org/cipfa-thinks/health/articles/social-care-risk-tool

https://www.cipfa.org/policy-and-guidance/reports/measured-resilience-in-english-authorities





Local Government audits 2018/19 and beyond Grant Thornton's External Audit commitment

Audit 2018/19



Our team



Robin Baker Engagement Lead

T 07880 456159 E robin.j.baker@uk.gt.com



Richard Tembo

Audit In-charge – Lancashire County Council audit

T 07342 060294 E richard.z.tembo@uk.gt.com



Angela Pieri Engagement Manager

T 07920 813338 E angela.l.pieri@uk.gt.com



Sana Mumtaz
Audit In-charge – Lancashire County Pension Fund audit

T 0151 2242445 E sana.mumtaz@uk.gt.com

"I have always been extremely pleased with the work done by colleagues from Grant Thornton, there is continuity of staff delivering the team who presented the bid. This continuity remains through the cycle of work that takes place during the year; allowing the team to continue to understand the corporate objectives whilst allowing us to ensure we comply with the required standards. The team are very friendly and approachable with an accommodating style".

Director of Finance, local audited body



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Our commitment to our local government clients

- Senior level investment
- Local presence enhancing our responsiveness, agility and flexibility.
- High quality audit delivery
- Collaborative working across the public sector
- Wider connections across the public sector economy, including with health and other local government bodies
- Investment in Health and Wellbeing, Social Value and the Vibrant Economy
- Sharing of best practice and our thought leadership.
- Invitations to training events locally and regionally – bespoke training for emerging issues
- Further investment in data analytics and informatics to keep our knowledge of the areas up to date and to assist in designing a fully tailored audit approach



"I have found Grant Thornton to be very impressive.....they bring a real understanding of the area. Their insights and support are excellent. They are responsive, pragmatic and, through their relationship and the quality of their work, support us in moving forward through increasingly challenging times. I wouldn't hesitate to work with them."

Director of Finance, County Council



Our relationship with our clients—why are we best placed?

- We work closely with our clients to ensure that we understand their financial challenges, performance and future strategy.
- with our clients- We deliver robust, pragmatic and timely financial statements and Value for Money audits
- why are we best * We have an open, two way dialogue with clients that support improvements in arrangements and the audit process
 - Feedback meetings tell us that our clients are pleased with the service we deliver. We are not complacent and will continue to improve further
 - Our locally based, experienced teams have a commitment to both our clients and the wider public sector
 - We are a Firm that specialises in Local Government, Health and Social Care, and Cross Sector working, with over 25 Key Audit Partners, the most public sector specialist Engagement Leads of any firm
 - We have strong relationships with CIPFA, SOLCAE, the Society of Treasurers, the Association of Directors of Adult Social Care and others.
 - We propose a realistic fee, based on known local circumstances and requirements.

New opportunities and challenges for your community

The Local Government economy

Local authorities face unprecedented challenges including:

- Financial Sustainability addressing funding gaps and balancing needs against resources
- Service Sustainability Adult Social Care funding gaps and pressure on Education, Housing, Transport
- Transformation new models of delivery, greater emphasis on partnerships, more focus on economic development
- Technology cyber security and risk management

At a wider level, the political environment remains complex:

- The government continues its negotiation with the EU over Brexit, and future arrangements remain uncertain
- We will consider your arrangements for managing and reporting your financial resources as part of our work in reaching our Value for Money conclusion.
- We will keep you informed of changes to the financial reporting requirements for 2018/19 through on-going discussions and invitations to our technical update workshops.

Delivering real • value through: •

- Early advice on technical accounting issues, providing certainty of accounting treatments, future financial planning implications and resulting in draft statements that are 'right first time'
- value through: Knowledge and expertise in all matters local government, including local objections and challenge, where we have an unrivalled depth of expertise.
 - Early engagement on issues, especially on ADMs, housing delivery changes, Children services and Adult Social Care restructuring, partnership working with the NHS, inter authority agreements, governance and financial reporting
 - Implementation of our recommendations have resulted in demonstrable improvements in your
 underlying arrangements, for example accounting for unique assets, financial management,
 reporting and governance, and tax implications for the Cornwall Council companies
 - Robust but pragmatic challenge seeking early liaison on issues, and having the difficult
 conversations early to ensure a 'no surprises' approach always doing the right thing
 - Providing regional training and networking opportunities for your teams on technical accounting issues and developments and changes to Annual Reporting requirements
 - An efficient audit approach, providing tangible benefits, such as releasing finance staff earlier and prompt resolution of issues.

Grant Thornton in Local Government

Our client base and delivery



- We are the largest supplier of external audit services to local government
- · We audit over 150 local government clients
- We signed 95% of our local government opinions in 2017/18 by 31 July
- In our latest independent client service review, we consistently score 9/10 or above. Clients value our strong interaction, our local knowledge and wealth of expertise.

Our connections



- We are well connected to MHCLG, the NAO and key local government networks
- We work with CIPFA, Think Tanks and legal firms to develop workshops and good practice
- We have a strong presence across all parts of local government including blue light services
- We provide thought leadership, seminars and training to support our clients and to provide solutions

Our people



- We have over 25 engagement leads accredited by ICAEW, and over 250 public sector specialists
- We provide technical and personal development training
- We employ over 80 Public Sector trainee accountants

Our quality



- Our audit approach complies with the NAO's Code of Audit Practice, and International Standards on Auditing
- We are fully compliant with ethical standards
- Your audit team has passed all quality inspections including QAD and AQRT

Our technical support



- We have specialist leads for Public Sector Audit quality and technical
- We provide national technical guidance on emerging auditing, financial reporting and ethical areas
- Specialist audit software is used to deliver maximum efficiencies



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